

8719 Colesville Road; Suite 100 • Silver Spring, MD 20910-3919 Telephone (301) 585-4000 • Fax Main (301) 585-0519

Board of Directors Meeting Minutes October 9, 2014 Sheraton Silver Spring Hotel Silver Spring, MD

Meeting convened at 8:37 am.

Opening prayer, moment of silence, and Pledge of Allegiance.

Roll call of officers:

| President:      | Sharon Hobbs               |
|-----------------|----------------------------|
| Vice-President: | Cathy Keister              |
| Secretary:      | Joanna Henshaw             |
| Treasurer:      | Bill Williams              |
| Region 1:       | (absent f/AM portion only) |
| -               | Frances Cartier            |
| Region 2:       | Nancy Rekowski             |
| Region 3:       | Beverly Pounds             |

| Region 4: | Jeri Wallis           |
|-----------|-----------------------|
| Region5:  | Penny Meinhardt       |
| Region 6: | (Dep) Diane Nicholson |
| Region 7: | Kathy Andras          |
| Region 8: | John Birch            |
| Region 9: | Elayne Mackey         |

A Quorum is present.

MOTION 1: To accept the agenda - Passed.

Officer Reports:

*Treasurer* reports that the National 990 forms have been sent or are in the process of being sent to the IRS. Also that everyone needs to check their 'Budget to Actual' carefully for any possible errors, and report back to him if any are found.

Other officers had turned in written reports, with nothing to add.

Committee and Region Reports: (updates to written)

*John Birch* reports that Oregon is going to move forward with the State incorporation process.

*Finance Chair* reports that there are still some subsidiaries that need to file, or check the status of their filings, with the IRS. A list was provided.



The Board was reminded that all budget requests for the next budget year must be handed in to the Finance Committee by or before December 1<sup>st</sup>.

*Elayne Mackey* informed the board that the Health Newsletter will be out approximately November 1<sup>st</sup>. She also moved the deadline for articles for the UPDATES Newsletter to November 3<sup>rd</sup>.

PTSD Committee Chair had some new secondary PTSD information to pass out.

*Region 1* has sent out announcements to all members in her region, regarding the VISTA Program and the AVVA Website.

*Strategic Planning Committee Chair* reminds the Board that each of us should be reading through the Strategic Plan to identify which parts of the plan we need to be working on, or assign people to work on, at regular intervals.

The VISTA Committee reports that the program has 1099 reported hours to date.

*The Membership Chair* reports that we currently have 8523 AVVA members, of which 248 are dual members. This is 50 more than we had three months ago.

The trip by members of the Membership Committee to Kokomo was one of the best public relations moves we could have made. AVVA members were excited to see National Officers there, and AVVA signed up 21 new members.

#### MOTIONS:

Secretary is reminded to always include a notice to the appropriate committee chair if policy changes are passed.

**MOTION 2:** Consent Calendar. Motion to accept the October Consent Calendar as presented. - *Passed. (Consent calendar to be filed at the National Office. See end of minutes for full item list.)* 

**MOTION 3:** Motion to accept and record the six E-motions that were voted on between the April Board Meeting and October Board Meeting. *(Listed and filed in the National Offices.) – Passed.* 

1. IEM 15 – Motion that we accept the April Board Meeting Minutes as revised. (Motion failed due to non-participation)

2. IEM 16 - Motion to accept the April Board meeting minutes as revised. (Passed)



3. IEM17 - Motion to accept the following Travel Policy change, as moved and amended: (Passed: 10 yes, 0 no, of 10)

Sec 4.V.B.1: The Associates of Vietnam Veterans of America, Inc. (AVVA) shall pay \$45.00 a day per diem to the National Board and others as provided in the budget for travel to and from meetings, Conferences, and Conventions.

Sec 4.V.B.3: The Associates of Vietnam Veterans of America shall pay mileage rates that have been approved by the AVVA Board as suggested by the IRS, not to exceed comparable airfare rates, luggage, airport parking, transportation to and from the hotel, and mileage to and from the airport, to the same destination. Exceptions may be made, on a case-by-case basis, by the AVVA Executive Committee.

4. IEM18 - Motion to accept the Annual Business Meeting Minutes, August 7, 2014, as submitted. (Passed)

5. IEM19: Motion out of Membership Committee to accept the changes to the Policy & Procedures Manual, Sec. 2, as presented in the attached documents. (Copy of changes filed with the e-motion forms) (Passed: 10 yes, 0 no, of 10)

6. IEM20: Motion to accept the National 990 forms for submission to the IRS.

After 24 hour discussion period, President moved to adopt without objection. Region Director Elayne Mackey responded so moved. (Passed without objection)

**MOTION 4:** Finance Committee moves to change and update section 4 of the Policy and Procedure Manual as presented in the written policy change document. *(Postponed until after the lunch recess so that members can read through it.)* 

**MOTION 5:** The Product Sales Committee moves to discontinue the sale of AVVA Flags with fringe, due to escalating cost of the fringe and the labor to sew it onto the flags. – *Passed.* 

**MOTION 6**: Motion out of P&P Committee to accept the changes to section 1 of the Policy Manual as presented on written change form. (6a): An amendment was presented to change the word "should" to "must" under Secretary and Treasurer requirements. *Passed as amended*.

**MOTION 7:** Motion out of P&P Committee to accept the changes to section 3 of the Policy Manual, regarding new committee names and effected language, and other changes as submitted on the written change form. *Passed.* 



**MOTION 8:** Motion to restructure the formatting of the language in section 1, VII and VIII to match other similar language in that section, as submitted on the written change form, and to add all job descriptions and qualifications from section 5 to this section. This will allow for all jobs within the AVVA structure to be listed together in one place, so that the members can easily find them all. – *Passed*.

**MOTION 9:** Motion out of the Membership Committee to make changes in section 2 of the Policy Manual, with regard to Independent Chapters, as presented in writing on the change form. An amendment was offered to re-state the language in 2.III.B.1 as follows: "...within thirty (30) days of the receipt of the request, the Chair will render a determination and inform the applicant to either proceed with or cease the incorporation process". – *Passed as amended*.

**MOTION 10:** Motion out of the Elections Committee to change the language under section 5, 5.XIII Database Policy, as submitted in writing on the change form. *- Passed*.

\* Motions held for Wes Guidry to speak to the Board about the 2015 Convention. Information will be forthcoming regarding pricing for rooms, etc. as it becomes available, so that the Board can make their budget requests. The convention will be in Springfield, IL next August. All information will be on the VVA website soon.

\* Wes also states that this is the last meeting we will be holding at the Sheraton Hotel. The January meeting will be the first at the new venue, the Double Tree Hotel, next door to the VVA National Office. All conditions will be the same as we are used to. There will be more available parking than at the Sheraton. Room pricing may vary with the time of year.

**MOTION 11:** The Disciplinary Committee moves to add an Appendix 2 to the Policy and Procedure Manual, containing the specific policy for the actions taken if a National Board Member must be removed from office. This is presented as an adjunct to the Bylaw change in 2013, in order to be in compliance with the Washington DC Nonprofit Organization Code. – *Passed*.

#### ANNOUNCEMENTS:

We will not reconvene after lunch until 2:15 pm due to a conflicting meeting of some members.

Those attending the Veterans Days ceremonies will be Bill Williams, Joanna Henshaw, Nancy Rekowski and Penny Meinhardt.



There are still spaces available for the Memorial Day ceremonies. Kathy Andras and Elayne Mackey requested to fill those two spots.

Nancy Rekowski announced that the Legislative Agenda is in the works, and suggests that we should consider a presentation booklet, similar to the one used by VVA. The Government Affairs Committee will be presenting a design at a future time. The Legislative Agenda will be provided to the Board within the next two weeks. Our two main priorities should be the Legacy issue, (such as toxic exposure) and the VVA's main issues.

President Hobbs states that West Virginia would like to see the Flag Brochure program brought back, and that they will offer to pay one-half of the cost of printing a new brochure. President Hobbs proposes that we look into this project, and get the necessary information as to cost, content, etc. and bring it back to the board.

President Hobbs appoints a Task Force Chair, Joanna Henshaw, to look into the redesign and costs of the above.

#### THE FOUNDATION:

Cathy Keister explains that the National Foundation for Veterans and Families is a separate entity, and is not required to report to our board. A report was made regarding the administrative progress of the board.

Cathy Keister also explained the process for requesting grants from the foundation. They will be creating a website soon with it's own domain name.

#### VVA Special Advisor Report:

Marsha Four reported that at the recent A.O. Town Hall Meetings two pieces of legislation are being pushed. VVA does have written talking points that she will provide for those who are going to visit their Senators or Representatives in congress.

She ended with an announcement of the newly formed Strategic Planning Committee.

#### Other Business:

Kaye Gardner requests that all states and chapters send her the names, addresses and emails for their current Presidents and Treasurers. She still does not have them all.



President Hobbs reminds everyone that November is National Caregivers month, as well as October being National Breast Cancer Awareness month. She requests a statement to this effect on the website.

Recess at 12:05, officers to be back by 1:30 pm; all others to be back by 2:15 pm.

Meeting reconvened at 2:55 pm, Thursday Oct. 9.

**MOTION 4**: Motion out of Finance committee regarding section 4 of the Policy Manual reopened. *Passed as submitted*.

President Hobbs and Vice-President Keister offered an update on the progress of the In-Memory Plaque repairs. Steps are being taken to get the documents in place so that this project can continue to move forward. AVVA at this time needs to request funds so that we can move to the next steps.

**MOTION 12:** Motion by Nancy Rekowski to use \$6000.00 from the In Memory Plaque funds to move into the design stage. *Passed.* 

The April Board meeting was briefly discussed. All board members were told to travel in on that Tuesday, so that AVVA board can go to the Hill on Wednesday.

#### 2015 CONVENTION:

- 1. Delegate update: There will be a potential for as many as 150 to 160 delegates.
- 2. Possible candidates for national offices please declare your candidacy as early (after the first of January) as possible, so that it is clearly defined.
- 3. AVVA Convention Office Hours: we will have an office at convention. Joanna Henshaw will put together a schedule for people to man the office at all hours possible. We want to be present for our members.
- 4. Product Sales: Hours will be scheduled by Penny Meinhardt.
- 5. AVVA Luncheon: Kathy Andras and Sherry Anderson will plan and execute.
- 6. Project Friendship: Penny Meinhardt (Region 5) will gather possible recipients and submit the suggested names.
- 7. Registration: Cathy Keister and Beverly Pounds will handle registration.
- 8. Rules Committee: Nancy Rekowski and Francis Cartier will co-chair.
- 9. Bylaws Proposals: Cecilia Essenmacher will handle proposals. The deadline for turning in a bylaw change proposal is March 23, 2015. Must be turned in to Cecilia as the Bylaws Chair.
- 10. Convention Credentials: Elayne Mackey and Cathy Keister.



- 11. Information Books: Will be handled by National Secretary. Last year the printing was donated. Joanna will look into that possibility. If cannot be done we must be prepared for printing costs.
- 12. Sgt At Arms: We will need at least two or three. Must make every effort to get people who are not also acting as delegates.
- 13. Registration Fee: Unsure at this time. Last convention was \$50. We must determine all costs as best we can, then set a fee.
- 14. AVVA may be creating our own registration form, so as to avoid the confusion from the last convention. The National Office staff will help us to determine how this might be done, and if it can be done.

#### APRIL ASSIGNMENTS:

Look into a new design and content for a Flag Brochure – Joanna Henshaw.

Next set of old motions to retire in a consent calendar – Joanna Henshaw and Committee Chairs.

Finance Committee to go over the Finance Motion Logs.

Government Affairs Committee to get the new Legislative Handouts done.

#### OTHER BUSINESS:

Kaye Gardner suggests that we should work on a guide for new chapters, so that they will know what they can and should do (Incorporated or unincorporated).

Meeting recessed until Saturday morning.

Reconvened at 11:37 am Saturday October 11.

Bill Williams states that all reimbursement requests will now go to Charlie Corbin in the National Office. Credit Card receipts and forms will go to Suton Thumprasert.

The State of Maryland contacted the National President and National Membership Chair and requested a dissolution of their State Incorporation Charter.

**MOTION 13:** Motion out of the Membership Committee to dissolve the Maryland State Association, and revoke their Charter. Kaye Gardner offers an amendment to suspend dissolution until 12/31/14, so that the state will have the opportunity to pay the State



fees for dissolving, and to find a charity to donate their remaining funds to. - Passed as amended.

**MOTION 14:** Motion by Bill Williams to add Sandy Miller as the VVA Special Advisor to our Project Friendship program. - *Passed*.

We will be adding two new sections to the Policy and Procedure Manual.

The Agent Orange Patch is supposed to be available now on the Military Best Website.

President Hobbs has spoken with the involved parties and there will be a separate Convention Registration Form for AVVA members and delegates for the Convention. All will be on our website when the time comes.

The Government Affairs Committee wants each state to start looking for a nominee for State Legislative Advocates. This person would be keeping watch on legislative issues. The brochure that Nancy Rekowski handed out to the board members is available on the VVA website.

VP Cathy Keister makes a motion that we go into Executive Session; Second by Nancy Rekowski.

The Board moves into Executive Session at 11:55 am.

The Board returns to regular session at 12:05 pm.

Nancy Rekowski feels that we should be doing breakout sessions, for training and similar activities on Saturdays, rather than sitting in on the second session of the VVA Board meetings. The ensuing discussion revealed that many members feel this would be a better use of our time and AVVA dollars. President Hobbs surmised that preplanned educational sessions are always an option on Saturday mornings; we can schedule as the need arises.

Elayne Mackey asks for guidance: It is considered a "housekeeping" thing to update the registration forms? The answer was yes, it is.

Region 3 invites all who wish to attend the George Duggins Region 3 Conference, to be held March 26-29, 2015 in Knoxville, TN. It should be a great conference with lots of information as well as some great entertainment. Contact Beverly Pounds for further information.



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Without objection, the October 2014 Board meeting was adjourned at 12:20 pm, Saturday October 11.

# CONSENT CALENDAR ITEM LIST:

#### OCTOBER 9, 2014 CONSENT CALENDAR - POLICY AND PROCEDURE:

Move to make "housekeeping" changes to the P&P in the following manner:

1) <u>Remove from the P&P: Section 6.II.B</u>

and restate 6.II.A to say:

"A. The Associates of Vietnam Veterans of America, Inc. has Certificates of Appreciation available on the AVVA Website. These certificates can be filled in and printed for presentation to deserving members, or members of your community. (www.avva.com/certificate.html) "

(Reason for above: The certificates have been changed, and are currently available on the website, rather than the previous printing method, therefor the old language no longer applies to our preferred process.)

2) <u>Make the cosmetic/format changes to P&P Sec 7</u>, as listed in the P&P change form submitted to the BOD on September 2, 2014, said form to be filed in the National Office with all other P&P change forms.

3) Approve the updated Chapter Bylaw Template, for use by Incorporating AVVA Chapters.

#### OCTOBER 9, 2014 CONSENT CALENDAR - MOTIONS:

Move to retire the following motions from the 1999-2010 Motion Logs:

1) January 1999 through January 2014

All motions to date, pertaining to the approval of budgets for any year not including the calendar year 2014.

2) The Following motions from the Board Actions Log, Jan 1999 – April 2010:



| March 25 to 27, 1999                  | ACT | A form was passed around for approval to use as a "Motion" form.   | Sonja Holybee<br>Yeomans                      |
|---------------------------------------|-----|--|---|
| January 8-9, 1999<br>Informal minutes | ACT | Immediate Goals: 1. Interim Board 2. Articles of Incorporation 3.<br>By-Laws 4. Goals and Objectives These items completed by close<br>of day Saturday.  | Fran Davis El<br>Simmons                      |
| March 25 to 27, 1999                  | ACT | Appointments to fill vacancies: Margaret Wojciechowicz, Region II;<br>Marcia Hicks, Region V; and Alice Donnelly Region VIII.  | Sonja Holybee<br>Simmons                      |
| March 25 to 27, 1999                  | ACT | The Board of Directors to meet two times per year with the Executive Officers to meet an additional two times per year Friendly Amendment "Meetings concurrent (to VVA) if applicable.   | Sonja Holybee M<br>Wojciechowicz<br>Spinner   |
| March 25 to 27, 1999                  | ACT | To accept the "quick-fix" brochure developed by Nancy Montgomery.  | Nancy Montgo<br>Sonja Holyb                   |
| January 20, 2000                      | ACT | To amend the agenda to approve and name special advisors to Saturday morning Board of Director's meeting   | Mary Miller Bill V                            |
| January 20, 2000                      | ACT | To adopt the oval pin design for the 1st Biennial election meeting.  | Mary Yeoman №<br>Hicks                        |
| January 20, 2000                      | ACT | Nancy asked approval from the Board to appoint the following<br>people to be speical Advisors to VVA committees (at no cost to<br>AVVA) and to submit reports on those committees to AVVA: 1.)<br>Veterans Incarcerated ~ Janet Alheit 2.) POW-MIA ~<br>Sara Bernesconi (SP??) 3.) PTD ~ Dee Hagee 4.) Legislation ~<br>Margaret Wojciechowicz 5.) Veterans Benefits ~ Fran Davis 6.)<br>Homeless ~ Jeani Wells 7.) Membership ~ Nancy Montgomery<br>8.) Public Affairs ~ Joyce Minor 9.) Constitution ~ Mary Miller 10.)<br>Finance Committee ~ Bill Williams 11.) Women<br>Veterans ~ Kaye Gardner | Hearing no obj                                |
| March 2, 2000                         | ACT | Due to circumstances that require immediate attention, I made a motion to remove and/or replace Alice Donnelly, Region 8 Director.   | Motion made by<br>Miller, second b<br>Yeomans |
| March 16, 2000                        | ACT | To appoint the following individuals to the Board of Directors.<br>Region 7: Patsy Varnell Region 8: Yvonne Hill. This position would<br>be until August election (Patsy is  | Motion made by<br>Miller, second №<br>Hicks   |



## ASSOCIATES OF VIETNAM VETERANS OF AMERICA, INC.

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> Oklahoma State Affiliated Associate Rep) (Yvonne Hill was past Washington state affiliated Associate Rep.)

| August 3, 2000 Buffalo<br>Biennial | ACT | To adopt the rules as amended,  |  |
|------------------------------------|-----|---|--|
| August 5, 2000                     | ACT | Move the full BOD meeting from January 2001 to November 2000 to coincide with VVA Veteran's Day activities.   | Motion made by<br>Yeomans, secc<br>Sonja Holyb   |
| November 8, 2000                   | ACT | Move to accept committee chairs as presented.   | Motion made by<br>Holybee, seco<br>Patsy Varne<br>Made by So   |
| November 8, 2000                   | ACT | To appoint Margaret Wojceichowicz Assistant Historian   | Holybee, secon<br>Yeomans  |
| November 8, 2000                   | ACT | Request the Chaplain's Award be made a subcommittee, with Elaine Simmons leader and adding Yvonne Hill to sub-committee.  | out of Awar<br>Committee   |
| August 4, 2001                     | ACT | Move to approve the treasurer's report dated May 31 2001.   | Motion made by<br>Yeomans, sec<br>Sonja Holyb  |
| August 4, 2001                     | ACT | In light of the errors, which exist through our roster system, we<br>strongly encourage chapters and states to file all rosters they<br>receive for an indefinite period. Officers must share some of the<br>responsibility for keeping records accurately and easily obtainable.<br>Furthermore, this committee strongly suggests the following two<br>enhancements be made to protect all of our members.<br>a.) A three-word statement be added to the lower corner of all<br>membership cards. "Member since and the date". This same<br>information is found on credit cards and other organizational<br>membership cards. The cost should be minimal, as it should only<br>involve the addition of a line to the original press plate. b.) It is<br>requested by the Election Committee that the same column be<br>added to the roster. Though the initial inputting may require time, it<br>would put our organization in less danger of another incident such<br>as this occurring. | Motion to table<br>discussion rega<br>cost and feasib<br>requested chai<br>Made by Ma<br>Yeomans, secor<br>Davis |
| August 4, 2001                     | ACT | Based on the facts that these were 1st elections for AVVA and we were operating uder the then current P&P's, mistakes were made on both sides. We regret that this incident occurred; however, after a careful review of provided information, the election results will stand  | Out of Sesscion<br>Elections Comr  |
| August 4, 2001                     | ACT | Nancy asked for the approval of the board to appoint Suzanne Blohm-Weber as newsletter editor.  |  |



| August 4, 2001    | ACT | To add Judy Brawner to the P&P committee @ no cost to National.   | Out of Policy<br>Procedure com  |
|-------------------|-----|---|---|
| October 25, 2001  | ACT | To approve the state structure forms and permission process as submitted.   | Out of State Str<br>Committee   |
| October 25, 2001  | ACT | To accept the 2001 Homeless Grant Application and Forms.  | Out of Finan<br>Committee   |
| January 17, 2002  | ACT | Without objection, special advisors will be approved. From<br>President Nancy Switzer. A call down vote was taken by Mary<br>Miller and appointments were passed  |   |
| March 21, 2002    | ACT | Motion to accept Pat Furno's resignation as a member of the Finance Committee   |   |
| March 21, 2002    | ACT | To have Valerie Mann, Community Development Consultant, construct a grant proposal to help fund a Flag Program to be introduced nationwide.   | Patsy Varnell, se<br>Sonja Holyb  |
| March 21, 2002    | ACT | To have Valerie Mann, Community Development Consultant, construct a grant proposal to produce the PaperSafe nationwide.   | Patsy Varnell, se<br>Sonja Holyb  |
| March 21, 2002    | ACT | To approve appointment of the following individuals to become<br>part of the Homeless Grant Program Committee to review and<br>approve grants under supervision of AVVA Finance Chair at no<br>cost to AVVA, Jeani Wells, Matt Davidson, Marsha Four and<br>Sandy Wilson. | Finance Comn  |
| August 15, 2002   | ACT | Pass the Rules as read.   | Motion by Ar<br>Pancrazio, Ne<br>Second, Patty F<br>Ohio.                     |
| Tucson Biennial   | ACT | Move the Treasurer's and Finance committee's reports on the agenda and approve the agenda as amended.   | Motion made<br>Suzanne Blohm-<br>Florida; Secor<br>Sandra Pitco<br>Washingtoi |
| Tucson Biennial   | ACT | For AVVA to fully endorse the Order of the Silver Rose Foundation.  | Out of Comm   |
| November 21, 2002 | ACT | To accept the following as Committee Chairs: 1. Membership -<br>Marcia Hicks - Sub-Committee: Website and AVVA TalkList -<br>Sonja Holybee<br>2. Procedure Manual - Elaine Simmons<br>3. Code of Disciplinary Procedures - Patsy Varnell                                  | Margaret<br>Wojceichow<br>Mary Yeoma  |



|                   |     | <ul> <li>4. By-Laws Committee - Mary Miller</li> <li>5. Finance Committee - Nancy Montgomery - Sub-Committee:<br/>Fundraising - Sonja Holybee - Sub-Committee: Grants/Corporate<br/>Funds - Mary Yeomans</li> <li>6. Long Range Planning - Mary Yeomans</li> <li>7. Scholarship - Judy Vargo</li> <li>8. Legislation - Margaret Wojceichowicz</li> <li>9. Awards Committee - Mary Miller</li> <li>No Sub-Committee</li> <li>10. Election Committee - Kathy Andras</li> </ul> | Motion made   |
|-------------------|-----|--|---|
| November 21, 2002 | ACT | There will be no chapters incorporated at this time.   | Motion made<br>Margaret<br>Wojceichowicz, :<br>Mary Mille |
| January 21, 2003  | ACT | Mary Miller, By Laws Committee Chair asked for the board's approval in appointing the members of her committee: Sonja and Ken Holybee, Nancy Nix, Barry Haggee and Jim Blount.   | By-Laws Comr  |
| January 21, 2003  | ACT | Mary Miller, Awards Committee Chair asked for the board's approval in appointing the members of the awards committee: Judy Bolio and Donna Crowell. Approved   | Awards Comr   |
| January 21, 2003  | ACT | To approve the proposed members of the P&P committee: Susan<br>Chechoski, Connecticut; Joyce Koprowski, Florida; Doug Perkins,<br>Virginia from the East Coast; Judy Bolio, Illinois; Suzie Meeks,<br>Texas, and Allen Manuel, Louisiana from the mid-States and Mary<br>Atkins, Montana; Sandra Pitcox, Washington; and Bill Messer,<br>Arizona.  | P&P Commit  |
| January 21, 2003  | ACT | To have April Board Meeting and run on a month-to-month basis until budget approved.   | Out of Finan<br>Committee by<br>Holybee:                  |
| April 10, 2003    | ACT | A motion to have a draft copy of the minutes of BOD meeting within 21 days to board members.   | Policy & Proce  |
| April 10, 2003    | ACT | To replace Mary Atkins with Anne Pancrazio on the Policy and Procedure Committee.  | Policy and Proc   |
| April 10, 2003    | ACT | The travel form was handed out   | Policy and Proc<br>Committee                              |



| May 20, 2003                            | ACT | Motion to appoint Sandra Pitcox as Region 8 Director   |   |
|---|-----|--|---|
| May 20, 2003                            | ACT | Motion by fax is to appoint Judith Anderson as Oregon State Rep<br>–   |   |
| October 20, 2003                        | ACT | Motion to accept travel form   | Mary Miller secor<br>Patsy Varn                       |
| January 22, 2004                        | ACT | To approve Marilyn Mullins of Memphis as Tennessee State Rep   | Motion made by<br>Simmons                             |
| January 22, 2004                        | ACT | MOTION to accept as Regional Director Deputy/Alternate:<br>Region II – Linda Haberkorn<br>Region III – Nancy Nix<br>Region IV – Joyce Kaprowski<br>Region VII – Kathy Andres<br>Region IX – Anne Pancrazio | Made by respe<br>directors                            |
| August 3, 2004                          | ACT | To amend the rules of the third biennial meeting of the AVVA to allow Margaret Wojciechowicz and Diane Kuhn to be seated at the front of the room  | Motion made by<br>Haberkorn (PA),<br>by Sandra Eltzro |
| August 7, 2004 BOD<br>Mtg Nashville, TN | ACT | That AVVA accept Paul Sutton's proposal making AVVA the official sponsor of the Chapel of the 4 Chaplains Program.   | Diane Kuhn K<br>Andras                                |
| August 7, 2004 BOD<br>Mtg Nashville, TN | ACT | I would like approval of the Board to have Penny Meinhardt to be Region V Alternate  | Judy Bolio, N<br>yeomans                              |
| August 7, 2004 BOD<br>Mtg Nashville, TN | ACT | Donna Crowell will be Deputy Director for Region III.  | Nancy Nix, Li<br>Haberkorr                            |
| August 7, 2004 BOD<br>Mtg Nashville, TN | ACT | I have asked Jeani Wells to be the Deputy Director for Region VI   | Diane Kuhn N<br>Yeomans                               |
| August 7, 2004 BOD<br>Mtg Nashville, TN | ACT | Alternate Region 9 Director to be Joanna Henshaw   | Anne Pancrazio<br>Kuhn                                |



| August 11, 2004 | ACT | The National Officers and Board of Directors of AVVA nominate<br>President Mary Miller to sit on the VVA Board of Directors as a<br>non-voting Special Advisor with approval of the VVA President<br>and Board of Directors.  | Anne Pancrazio<br>Holybee |
|-----------------|-----|---|---------------------------|
| August 31, 2004 | ACT | I move that the following committee chairs be appointed for the<br>following term: August, 2004 til August, 2006: By-<br>Laws Debby Cleghorn<br>Policy & Procedure Executive Officers<br>Subcommittee: P&P Maintenance Elaine Simmons<br>Membership Linda Haberkorn<br>Long Range Planning Mary Yeomans<br>Scholarship Judy Vargo<br>Disciplinary Patsy S. Varnell<br>Website / TalkList Sonja Holybee<br>Awards Judy Bolio<br>Finance Nancy Montgomery<br>Fundraising / Grants / Corporate Funding Sonja Holybee / Nancy<br>Montgomery<br>Copy Skills Nancy S. Switzer<br>Leadership Conference Mary Miller / Sonja Holybee<br>PaperSafe Executive Committee<br>Project Friendship Mary Miller / Sonja Holybee<br>Legislation Nancy S. Switzer<br>Flag Committee Elaine Simmons<br>Public Relations Fran Davis / Sonja Holybee | Sonja Holybee<br>Davis    |
| October 7, 2004 | ACT | Out of Finance: To approve as committee members:<br>Kathy Andras,<br>Linda Haberkorn, Penny Meinhardt, Regina Whitaker, Sonja<br>Holybee, Nancy Montgomery (Chair) with<br>Special Advisors Dana Cross, Suton Thrumpraset, and Joe<br>Sternberg.  | O of C                    |
| October 7, 2004 | ACT | Out of Legislative Committee: To appoint the following members<br>to the team: Jeani Wells,<br>Margaret Wojciechowicz,<br>Kathi Tauer, and Steve Robinson as Special Advisor and Sharon<br>Hodge.   | O of C                    |
| October 7, 2004 | ACT | Out of the Coping Skills Committee: To appoint the following<br>members to the Committee:<br>Dee Hagge,<br>Mary Yeomans, and Diane Kuhn.  | O of C                    |



| October 7, 2004 | ACT | By-Law Committee Members:<br>Sonja Holybee,<br>Joanna Henshaw (Nevada),<br>Suzie Meeks (Texas),<br>Penny Meinhardt (Michigan),<br>Pat Fisher (Ohio);<br>Special Advisors from VVA, Barry Hagge, Ken Holybee and Jim<br>Blount/ANAC   | O of C                    |
|-----------------|-----|--|---------------------------|
| October 7, 2004 | ACT | To appoint Donna Crowell and Anne Pancrazio to the Awards Committee.   | O of C                    |
| October 7, 2004 | ACT | Out of the Public Relations Committee: To appoint committee<br>members Susan Chechoski (Region I),<br>Diane Kuhn (Region 6),<br>Margaret Wojciechowicz (Region 2),<br>Janet O'Reilly Herron (Region 9),<br>Sandra Womack (Region 7),<br>Mokie Porter, and Michael Keating, National Office Special<br>Advisors and Jim Doyle VVA Spec,al Adv | O of C                    |
| October 7, 2004 | ACT | To appoint committee members Sonja Holybee and Sandra Pitcox to the Long Range Planning Session.   | O of C                    |
| October 7, 2004 | ACT | I would like to make the motion that Judith Anderson from Oregon,<br>Val Henriksen from New York, Kathleen Bright from South<br>Carolina to be on the Elections Committee and VVA Advisor John<br>Kahler.  | O of C                    |
| October 7, 2004 | ACT | To have Kathi Tauer as Region1 Deputy Rep (Maine).   | Susan Chech               |
| October 7, 2004 | ACT | To approve Margaret Wojciechowicz as Deputy Representative for Region II.  | Linda Haberkorn<br>Nix    |
| October 7, 2004 | ACT | To have Donna Drowell as the Deputy Representative for Region III.   | Nancy NixSu<br>Chechosk   |
| October 7, 2004 | ACT | Appoint Joyce Koprowski Deputy Region 4 Director.  | Mary Yeomans<br>Nix       |
| October 7, 2004 | ACT | To make a motion to have Penny Meinhardt as Deputy Representative for Region 5   | Judy Bolio A<br>Pancrazic |
| October 7, 2004 | ACT | To accept Jeani Wells (MO) as the Region 6 Deputy Director.  | Diane Kuhn Jud            |
| October 7, 2004 | ACT | That David Whitehead from Oklahoma be Region 7 Deputy<br>Director  | Kathy Andras<br>Yeomans   |



| October 7, 2004   | ACT | To accept Bill Williams as Region 8 Deputy Director.   | Sandra Pitcox<br>Bolio      |
|-------------------|-----|--|-----------------------------|
| October 7, 2004   | ACT | Naming Joanna Henshaw as Deputy Region 9 Director.   | Anne Pancrazio<br>Chechosk  |
| March 1, 2005     | ACT | To accept the 2005 Legislative agenda for the Associates of<br>Vietnam Veterans of America, Inc.   | O of C                      |
| March 1, 2005     | ACT | To appoint Anne Pancrazio as a Special Advisor of the Legislative Committee at no cost to National.  | O of C                      |
| March 1, 2005     | ACT | To appoint Joanna Henshaw as a Special Advisor of the<br>Legislative Committee at no cost to National.   | O of C                      |
| April 21, 2005    | ACT | To appoint Bill Williams as the Region 8 Director.   | Linda Haberkorr<br>Kuhn     |
| April 21, 2005    | ACT | To table the discussion regarding the name of the AVVA PTSD<br>Committee until Nancy Switzer is available to be part of the<br>discussion  | O of C                      |
| August 12, 2005   | ACT | To appoint Susan Chechoski as State Rep (AVVA) for Connecticut and give full voting rights.  | Susan Chechosk<br>Koprowsk  |
| August 12, 2005   | ACT | To appoint Rose Mary Moon for the Arkansas State Representative.   | Kathy Andras I<br>Haberkorr |
| August 12, 2005   | ACT | To appoint three State Representatives for Region 8:<br>1. Washington - David Mitchell<br>2. Idaho - Cathy Foster 3. Montana - Linda Sweeten                                     | Bill Williams S<br>Chechosk |
| September 2, 2005 | ACT | To appoint Kathy Lee to be the appointed Oklahoma AVVA State<br>Representative with full voting rights to complete David<br>Whitehead's term of office, due to expire June, 2007 | Patsy S. Varnell<br>Kuhn    |
| October 9, 2005   | ACT | To appoint a membership task force to do a study of incarcerated veterans' dues structure and bring back to Board at April Board meeting.  | O of C                      |
| October 9, 2005   | ACT | To appoint Jacquie Rector as Special Advisor to the committee at no cost to National AVVA.   | O of C                      |
| October 9, 2005   | ACT | To appoint Diane Kuhn as Co-Chair of the committee   | O of C                      |
| October 9, 2005   | ACT | To make the Coping Skills Program a subcommittee of the PTSD/Mental Health and Substance Abuse Committee.  | O of C                      |
| October 9, 2005   | ACT | If no information is received by the National Treasurer from<br>Internet Speedway by 10- 21-2005, she will call and cancel the<br>service on that day.                           | Mary Yeomans<br>Holybee     |
| October 9, 2005   | ACT | To appoint Jan Gilmer as State Representative for Georgia;<br>appoint Wynell Dement as State Representative for Alabama.   | Mary Yeomans<br>Haberkorn   |



| October 9, 2005 | ACT | To appoint the following State Representatives in Region 6:<br>Jeani Wells for Missouri,<br>Sharon Dakken for North Dakota, Beth Davis-Fleming for Iowa,<br>Sharon Kivoja for Minnesota, Margaret Thomas in Kansas, and<br>Pat Furno-Willis in Wisconsin.                 | Diane Kuhn Li<br>Haberkorn  |
|-----------------|-----|---|---|
| October 9, 2005 | ACT | To appoint Kathy Lee to the office of Oklahoma State<br>Representative to replace David Whitehead who resigned. Kathy<br>Lee to serve the balance of David's term of office.  | Kathy Andras Na   |
| April 20, 2006  | ACT | To accept Bob Thomson as Interim Executive Director until august 1, 2006.   | Bill William  |
| April 20, 2006  | ACT | To appoint Francis Cartier as Region 1 Deputy Representative to replace Kathi Tauer   | Susan Chech   |
| July 12, 2006   | ACT | . Without objection, the Rules of the Convention are adopted.   | Without objectio<br>Agenda for the B<br>Convention (Tu<br>2006), is accer |
| July 12, 2006   | ACT | Without objection to add Leverett Hobbs and Bob Thomson to the Agenda.  |   |
| July 12, 2006   | ACT | To adopt the Chapel of the Four Chaplains as the designated recipient of the 2007 Project Friendship.   | Out of Commi  |
| July 12, 2006   | ACT | To appoint Bill Williams as the AVVA Region 8 Director.   | Nancy Nix Pe<br>Meinhardt   |
| July 14, 2006   | ACT | Without objection, to approve her appointment of Leverette Hobbs to continue as our VVA Special Advisor.<br>To accept the nominations for all Deputy Directors:   | Mary Mille  |
| July 14, 2006   | ACT | Region I Donna Anderson<br>Region II Margaret Wojciechowicz<br>Region III Donna=Marie Crowell<br>Region IV Suzanne Blohn=Weber<br>Region V Sandy Postawa<br>Region V I Jeanie Wells<br>Region V II Suzie Meeks<br>Region V III David Mitchell<br>Region IX Carol Southern | Sonja Holybee<br>Bolio  |
| July 14, 2006   | ACT | To appoint Virginia Pace as his Deputy Regional Director.   | David Mitchell Juc  |
| July 14, 2006   | ACT | That the New Board of Directors meeting portion of the 2006<br>Biennial Convention (Tucson, AZ) be adjourned.<br>To accept President Mary Miller's appointments for Committee<br>Chairs. (See List) : Awards –<br>Judy Bolio  | Kathy Andras I<br>Haberkorn   |
| August 28, 2006 | ACT | By-Laws – Frances Cartier<br>Disciplinary – Patsy S. Varnell<br>Elections – Kathy Andras<br>Membership – Linda Haberkorn<br>Finance – Elaine Simmons  | Judy Bolio Diane  |



|                   |      | Flag Brochures – Patsy S. Varnell  |              |
|-------------------|------|--|--------------|
|                   |      | Flag Development – Elaine Simmons  |              |
|                   |      | Fundraising/Grants – Nancy Nix   |              |
|                   |      | Leadership – Executive Officers and Judy Bolio   |              |
|                   |      | Legislative – Sonja Holybee  |              |
|                   |      | Long Range Planning – Diane Kuhn   |              |
|                   |      | PaperSafe – Executive Officers<br>Polices and Procedures – Officers and Directors                            |              |
|                   |      |  |              |
|                   |      | PTSD and Mental Health – Mary C. Yeomans<br>Project Friendship – Mary Miller, Sonja Holybee, Judy Bolio, and |              |
|                   |      | Diane  |              |
|                   |      | Kuhn   |              |
|                   |      | Public Relations – Judy Bolio  |              |
|                   |      | Scholarship – Erma Hibbler   |              |
|                   |      | Website/TalkList – Sonja Holybee   |              |
|                   |      | To have Mary Elizabeth (Liz) Forrest of Henderson, NV serve as   |              |
| Contombor E. 2006 | ACT  | the Vice Chair of the Finance Committee. All other   |              |
| September 5, 2006 | ACT  | member/members shall be submitted to the Board at the October  | Out of Commi |
|                   |      | Board Meeting  |              |
|                   |      | To have Mary Elizabeth (Liz) Forrest of Henderson, NV serve as   |              |
| September 9, 2006 | ACT  | the Vice Chair of the Finance Committee. All other   | Out of Commi |
| 00000000,2000     | ,,   | member/members shall be submitted to the Board at the October  |              |
|                   |      | Board Meeting.   |              |
|                   | A 0T | To add the following individuals to the Finance Committee: Kaye  |              |
| October 5, 2006   | ACT  | Gardner, Linda Haberkorn, Kathy Andras, and as a non-voting  | Out of Commi |
|                   |      | member, Sonja Holybee.   |              |
| October 5, 2006   | ACT  | To appoint Anne Pancrazio and Donna Crowell to the Awards<br>Committee                                       | Out of Commi |
|                   |      | Committee  |              |
| October 5, 2006   | ACT  | To nominate Bill Taylor as Vice Chair of the By-Laws Committee.  | Out of Commi |
|                   |      | That there will be no more consignments of product sales   |              |
| October 5, 2006   | ACT  | merchandise, but the remaining inventory will be sent to   | Out of Commi |
|                   |      | Springfield, IL.   |              |
|                   |      | To add Anne Pancrazio, Sandra Womack, Judy Bolio, Elaine   |              |
| October 5, 2006   | ACT  | Simmons, Felicea Catapano, and VVA Special Advisors Dave   | Out of Commi |
| October 3, 2000   | AUT  | Simmons, Johnny Pancrazio and Anthony Catapana to the  |              |
|                   |      | Fundraising and Grants Committee.  |              |
| October 5, 2006   | ACT  | To accept the Legislative Agenda as presented.   | Out of Commi |
|                   |      |  |              |
| October 5, 2006   | ACT  | To appoint Diane Nicholson, Francis Cartier, and Dee Haggee to   | Out of Commi |
|                   |      | the PTSD and Mental Health Committee.  |              |
| October 5, 2006   | ACT  | To create a task force to create an Updates Newsletter.  | Out of Commi |
|                   |      | To name Elaine Simmons as Updates Newsletter editor, Erma  |              |
| October 5, 2006   | ACT  | Hibbler, Diane Nicholson, and Margaret Wojciechowicz as  | Out of Commi |
| ·                 |      | assistants.  |              |
|                   |      |  |              |



| October 5, 2006   | ACT | To approve the President's appointments to the Homeless Grant<br>Committee as follows: Kathy Andras, Chair, committee members,<br>David Mitchell and Nancy Nix.<br>The following Consent Calendar is to approve the appointments to  | Elaine Simmons<br>Bolio                            |
|-------------------|-----|--|--|
| November 8, 2006  | ACT | the following committees:Legislative Committee: Judy Bolio,<br>Diane Nicholson, Joanne Henshaw, Cathy KeisterLong Range<br>Planning Committee: Erma HibblerPublic Relations Committee:<br>Erma Hibbler   | Consent Caleı                                      |
| February 19, 2007 | ACT | To approve the following AVVA members to serve on the Scholarship Committee: Blanche Duggins, Arline Mabe, and Pat Newell  | Out of Commi                                       |
| June 13, 2007     | ACT | I would like to make a motion that within 24 hours, we, the<br>Regional Directors, vote to break the tie for Ohio State Rep. We<br>are to vote for either Annette Thompson or Barbara Sundburg.  | Out of Commi                                       |
| June 26, 2007     | ACT | I move that in accordance to the AVVA Policy and Procedures<br>Manual, Section 5-3, "In the event of a tie vote, there will be a<br>second vote in an attempt to break the tie, should the vote still be<br>tied, then the nine Regional Directors of AVVA will be sent the<br>biographies or lists of accomplishments for their review, then they<br>will each cast one vote to break the tie, there will be no<br>abstentions in the vote. This tiebreaker vote will be final." The<br>Regional Directors will cast a vote for either Judith Mitchell or<br>Patricia Thomas. You will have until Wednesday night to cast your<br>vote. | Out of Commi                                       |
| July 20, 2007     | ACT | Sonja Holybee moved to remove David Mitchell as the Region 8 Director.   | Sonja Holybee<br>Yeomans                           |
| August 20, 2007   | ACT | Linda Haberkorn moved that we accept Jack Devine as the VVA Special Advisor to the Board.  | Linda Haberkorn<br>Holybee                         |
| October 4, 2007   | ACT | Diane Nicholson moved to accept Virginia Pace as the Region 8 Director.  | Diane Nichol:<br>Seconded                          |
| October 4, 2007   | ACT | To add Suzanne Blohm-Weber to the By-Laws Committee.   | Out of By-La<br>Committee                          |
| October 4, 2007   | ACT | To add Carol Southern as a member of the Public Relations Committee at no expense to AVVA.   | Out of Public Re<br>Committee                      |
| October 4, 2007   | ACT | To add Suzanne Blohm-Weber to the UPDATES committee.   | Out of Public Re<br>Committee / UPI<br>sub-committ |
| October 4, 2007   | ACT | Suzanne Blohm-Weber moved to accept Gregory Hamilton as a VVA Special Advisor to the Board.<br>Suzanne Blohm-Weber moved to appoint Kaye Gardner, Chair of   | Suzanne Blohm-'<br>Second ?                        |
| October 6, 2007   | ACT | Finance Committee, accept Elaine Simmons' resignation and<br>appoint Kathy Andras, Frances Cartier, Linda Haberkorn, Liz<br>Forrest, and Virginia Pace as committee members  | Suzanne Blohm-'<br>Carol Southe                    |



| October 6, 2007                                   | ACT | Suzanne Blohm-Weber moved to create a sub-committee to the<br>Finance Committee to write policies regarding credit card usage<br>and the chain of information among ALL Board members.<br>Members of this Sub-Committee would be: Judy Bolio, Diane<br>Nicholson, Kathy Andras, and Virginia Pace.                               | Suzanne Blohm-                   |
|---|-----|--|----------------------------------|
| January 10, 2008                                  | ACT | Patsy Varnell moved to appoint Penny Meinhardt to serve on the committee to form the Agenda Committee for Greenville; seconded. Without objection, passed. Judy Bolio moved to make a motion to set up a Veterans' Benefit   | Patsy Varne                      |
| May 29, 2008                                      | ACT | Committee. Motion was withdrawn by Maker, because her e-<br>Motion was on Thursday, and E-Motions are not supposed to be<br>made on Thursdays.<br>Patsy Varnell moved to approve the Veterans Benefits Committee<br>set up by President Mary Miller consisting of the following  | Judy Bolio Dia<br>Nicholson      |
| June 18, 2008                                     | ACT | individuals:<br>Nancy Switzer, Chair Margaret Wojciechowicz<br>Bill Williams<br>Special Advisors: Gregory Hamilton, Mary Miller and Mary<br>Yeomans  | Patsy Varnell E<br>Simmons       |
| June 30, 2008                                     | ACT | Elaine Simmones moved that Elayne Mackey be approved by the Board of Directors as the Elections Chair.   | Elaine Simmons<br>Yeomans        |
| July 16, 2008                                     | ACT | The Standing Rules Committee moved that the Rules of<br>Convention be adopted.   | Standing Rul<br>Committee        |
| July 16, 2008                                     | ACT | Sug Bright moved that the Agenda be adopted. Discussion<br>opened. Friendly Amendment offered by Pat Furno-Willis to strike<br>a report of the Round Robin. She doesn't feel we need a report on<br>the Round Robin and add Unfinished Business and New<br>Business. The Maker of the motion accepted the Friendly<br>Amendment. | Sug Bright / Sec                 |
| July 16, 2008                                     | ACT | The Elections Committee moved to accept the Credentials Report.  | Elections Comr                   |
| July 16, 2008                                     | ACT | Without Objection, the Chair appointed Hope Summers as the Convention Sergeant- at-Arms.   | Convention C                     |
| July 16, 2008                                     | ACT | Linda Pavkovich moved that the body accept the policy as written.<br>(this does not seem to relate to what was above it, nor does it say<br>what it is about) (jh 12-511)  | Linda Pavkovich I<br>Cartier     |
| July 16, 2008                                     | ACT | Cathy Lee moved that this motion be postponed indefinitely.<br>Discussion opened.  | Cathy Lee<br>Val Hendrick؛       |
| July 18, 2008 [Post<br>election Board<br>Meeting] | ACT | Suzanne moved to approved the agenda [of the Board meeting of the newly elected board].  | Suzanne Blohm- '<br>Debbie Lemma |
| July 18, 2008 [Post<br>election Board<br>Meeting] | ACT | Mary Yeomans moved to add Tim Forrest to the Agenda following the Housekeeping session.  | May Yeomans F<br>Rowan           |
| July 18, 2008 [Post<br>election Board             | ACT | Frances Cartier moved to approved the Committee Chair appointments made by President Elaine Simmons. These are:  | Frances Cartier<br>Southern      |



| Meeting]  |     | By-Laws Pat Furno-Willis<br>Finance Kaye Gardner<br>Fundraising Penny Meinhardt<br>Elections Elayne Mackey<br>Membership Sharon Hobbs<br>Legislative Nancy S. Switzer<br>PTSD, Mental Health, etc. Frances Cartier<br>Public Relations Carol Southern<br>Updates Newsletter Suzanne Blohm-Weber<br>TalkList Dick Southern<br>Veterans Benefits Nancy S. Switzer<br>Website Dick Southern |                             |
|---|-----|--|-----------------------------|
| July 18, 2008 [Post<br>election Board<br>Meeting] | ACT | Nancy Switzer moved to approve Mary Yeomans as the Chair of the newly established Leadership Development Committee.  | Nancy Switzer F<br>Cartier  |
| September 8. 2008                                 | ACT | Elayne Mackey, Elections Chair, moved on behalf of the Elections<br>Committee to approve the following individuals to serve as<br>members of the Elections Committee Sharon Hobbs Suzie Meeks<br>Linda Pavkovich   | Elections Comr              |
|   |     | The Veterans Benefits Committee moved to accept the following<br>people as members of the Veterans Benefits Committee: 1.<br>Margaret Wojciechowicz, Co-Chair<br>2. Patsy S. Varnell<br>3. Bill Williams   |                             |
| September 16. 2008                                | ACT | <ul> <li>4. Mary Yeomans</li> <li>5. Carol Scott</li> <li>Special Advisors:</li> <li>Gregory V. Hamilton, Program Manager</li> <li>Jerold Kelin, Consultant</li> <li>David Houppert, Staff Consultant</li> <li>Debbie Lemmones, Chair, Sub-Committee, Health</li> </ul>  | Veterans Ben<br>Committee   |
| October 16, 2008                                  | ACT | Penny Meinhardt moved to name Felicea Catapano as the AVVA<br>Parliamentarian for all of our Board meetings. Seconded<br>Penny Meinhardt moved to name Percilla Newberry as our  | Penny Meinha                |
| October 16, 2008                                  | ACT | National Disciplinary Chair; following discussion, Penny amended<br>her motion to stipulate the term of the appointment is the term of<br>this election cycle. Frances Rowan seconded, and agreed to the<br>Friendly Amendment   | Penny Meinha<br>Frances Row |
| October 16, 2008                                  | ACT | Patsy Varnell moved that the National Elections Committee study<br>all areas pertaining to National Elections and come back to the<br>Board at the April, 2009 Board meeting with proposed changes.  | Patsy Varnell F<br>Duncan   |
| October 16, 2008                                  | ACT | Carol Southern moved that the Board of Directors address motions that had been presented to the Elections Committee.   | Carol Southe<br>Seconded    |
| October 16, 2008                                  | ACT | Rena Duncan moved to create an ad hoc committee to study the secure website possibility.   | Rena Duncan (<br>Southern   |



| October 18, 2008 | ACT | Penny Meinhardt moved that the Board meet in January, 2009.  | Penny Meinhar<br>Furno         |
|------------------|-----|--|--------------------------------|
|                  |     | Frances Cartier, the PTSD Committee Chair, moved on behalf of the PTSD Committee, to approve the following individuals to seve as members of the PTSD Committee: 1.  |                                |
| October 20, 2008 | ACT | Felicea Catapano<br>2. Nancy Switzer<br>3. Debbie Lemmones<br>4. Diane McGee<br>5. Diane Kuhn-Nichols  | PTSD Commi                     |
| January 8, 2009  | ACT | Nancy Switzer moved to postpone discussion of fundraiser to Saturday, January 9th, so that more information can be given to the Board of Directors.  | Nancy Switzer Sı<br>Blohm-Web  |
| January 8, 2009  | ACT | Suzanne Blohm-Weber moved to pursue prospects of signing an MOU with Medals of America for the purpose of raising funds.   | Suzanne Blohm-<br>Carol Southe |
| January 10, 2009 | ACT | Nancy Switzer moved to authorize the Executive Board to comp<br>no more than eight lunches at the Leadership Conference;<br>discussion opened.   | Nancy Switzer E<br>Lemmones    |
| January 10, 2009 | ACT | Frances Cartier moved that we design a 10th Anniversary patch with a separate rocker of the 10th Anniversary and dates that can be added to a regular patch. Discussion was opened.  | Frances Cartier<br>Yeomans     |
| January 10, 2009 | ACT | Pat Furno moved to reconsider Frances' motion for the President<br>ot write a letter regarding the VETERAN. Discussion began<br>The By-Law Committee moved to approve the following<br>individuals to serve on the By- Laws Committee: | Pat Furno<br>Debbie Lemmo      |
| January 10, 2009 | ACT | <ol> <li>Suzie Meeks (Texas)</li> <li>Nancy Rekowski (Pennsylvania)</li> <li>Diane Magee (Florida)</li> <li>Special Advisor, Shannen Naegel</li> </ol>   | By-Law Comm                    |
| January 10, 2009 | ACT | The Leadership Development Committee asked the Board to approve adding Nancy Switzer to the Committee.   | Leadership Devel<br>Committee  |
| January 10, 2009 | ACT | The PTSD and Mental Health Committee moved to add RenaDuncan to the PTSD Committee at no cost to National.The Fundraising Committee moved to add the followingindividuals to the Committee at no cost to National:1.Rena Duncan        | PTSD and Menta<br>Committee    |
| January 10, 2009 | ACT | <ol> <li>2. Debbie Lemmones</li> <li>3. Donna-Marie Crowell</li> <li>4. Nancy Diegel</li> <li>5. Betty Pike</li> <li>The UPDATES Committee moved to add Mokie Porter and</li> </ol>  | Fundraising Corr               |
| January 10, 2009 | ACT | Michael Keating to the UPDATES Committee at no cost to National.   | UPDATES                        |
| January 20, 2009 | ACT | To remove Gregory Hamilty as the Project Manager.  | Veterans Ben<br>Committee      |



| March 5, 2009                               | ACT | To approve the revised Awards forms and criteria  | Awards Comm                                  |
|---|-----|---|--|
| March 12, 2009                              | ACT | To approve the contract between Medals of America and AVVA  | Nancy Switzer<br>Southern                    |
| March 13, 2009                              | ACT | To approve the revised Membership forms.  | Membership Con                               |
| April 23, 2009                              | ACT | Suzanne Blohm-Weber moved that the President begin seeking a person in the geographical area of Region 7 eligibile to fill the vacancy. This individual will be seated on the Board by October. To removed Debbie Lemmones as the Sub-Committee Chair for   | Suzanne Blohm-<br>Carol Southe               |
| April 27, 2009                              | ACT | Health. Discussion was opened in accordance with the Policies and Procedures.   | Veterans Ben<br>Committee                    |
| May 19, 2009                                | ACT | The Region 2 Director moved to permit Chapter 542 to be allowed<br>to have a representative on every PA State Association meeting<br>and to be able to vote on all matters that come before the board.<br>The discussion period opened in accordance with the Policies and<br>Procedures Manual. The Maker of the motion tabled the motion<br>until we get a legal opinion from legal counsel   | Nancy Switz<br>Sharon Hob                    |
| June 2, 2009                                | ACT | The Region 2 Director moved to permit Chapter 542 to be allowed<br>to have a representative on every PA State Association meeting<br>and to be able to vote on all matters that come before the board.<br>The discussion period opened in accordance with the Policies  | Nancy Switz<br>Sharon Hob                    |
| June 21, 2009                               | ACT | To approve Kathy Andras as the Region 7 Director.   | Nancy Switzer<br>Williams                    |
| June 24, 2009                               | ACT | That the voting record on the motion to seat Kathy Andras not be recorded. The discussion period was opened according to the Policies and Procedures.   | Nancy Switz<br>Sharon Hob                    |
| July 22, 2009                               | ACT | To accept Darrell G. Mond as the Interim Region 7 Director.<br>Discussion opened according to the Policies and Procedures.  | Frances Rowan<br>Switzer                     |
| July 29, 2009<br>[Louisville<br>Leadership} | ACT | Carol Southern moved to require the Chapters to provide proof of<br>liability insurance with the option to purchase through the National<br>office or private entity and to provide proof of insurance; seconded<br>by Suzanne Blohm-Weber. Discussion followed. Mary Yeomans<br>offered a Friendly Amendment that all incorporate Chapters will be<br>required to provide National with a Certificate of Insurance proving<br>that they carry crime insurance. They have the option of joining<br>the National policy, paying their proportionate share of the<br>premium. The Maker of the motion accepted the Friendly<br>Amendment. | Carol Southern S<br>Blohm-Weber I<br>Yeomans |
| July 29, 2009<br>[Louisville<br>Leadership} | ACT | Mary Yeomans moved to include all motions made via e-mail since the last Board meeting into the records.  | Mary Yeomans<br>Switzer                      |



| August 3, 2009  | ACT | To authorize the AVVA members Associated with the Ft. Smith<br>VVA Chapter to hold an election for its Chapter Representative at<br>its August meeting. This action is necessary since the former<br>Region 7 Director failed in the performance of her duties, and in<br>doing so, the great State of Arkansas was denied their right to join<br>the AVVA. We, as a National Organization, need to right the<br>wrong that was done to Arkansas. Discussion opened according<br>to the P&P.   | Darrell G. Mo<br>Secondec |
|-----------------|-----|--|---------------------------|
| August 3, 2009  | ACT | To authorize the AVVA members of Arkansas to hold an election<br>for their State Representative at its next VVA State Countil<br>meeting which will be held in October. The general consensus of<br>the Board is that Patsy Varnell would go to Fort Smith to facilitate<br>the State Election, since she is only about 2.5 hours away, making<br>her the closest National Representative to them and therefore, the<br>most economical choice. I also believe that the Region 7 Director<br>should attend the election as a show of support from the AVVA<br>and to the Great State of Arkansas. This action is necessary since<br>the former Region 7 Director failed in the performance of her<br>duties, and in doing so, the Great State of Arkansas was denied<br>their right to join AVVA. We, as the National Organization, need to<br>right the wrong that was done to Arkansas. Discussion opened in<br>accordance to the Policies and Procedures. | Darrell G. Mc<br>Secondec |
| August 12, 2009 | ACT | To add Eddie Rose as a Committee Member to the Legislative Committee at no extra cost to National. Discussion opened according to the Policies and Procedures.   | Legislative Com           |
| August 12, 2009 | ACT | To approve the appointment of Suzie Meeks as the Alternate Region 7 Director. Discussion opened according to the Policies and procedures.  | Darrell G. Mo<br>Secondec |
| August 12, 2009 | ACT | To approved the President's appointment of Nina Schlofield as the National Disciplinary Chair. Discussion opened according to the P&P.   | Chair                     |
| August 12, 2009 | ACT | To approve the minutes of the Louisville Board minutes as presented. Discussion opened in accordance with the Policies and Procedures.   | Nancy Switz<br>Secondec   |
| August 31, 2009 | ACT | To approve the President's appointment of Darrell Mond s the AVVA Webmaster. Discussion opened according to the Policies and Procedures.   | Patsy Varnell Se          |



| September 8, 2009 | ACT | To appoint the following members to the Website Committee:<br>Suzanne Blohm- Weber, Committee Member and Vice-Chair;<br>Patsy Varnell, Member; Nancy Swityzer, Member; Carol Southern,<br>Member; Dick Southern, Special Adivsor; and Carol Engle Special<br>Advisor. Discussion opened in accordance with the P&P.  | Website Comn              |
|-------------------|-----|--|---------------------------|
| October 8, 2009   | ACT | Patsy Varnell moved to include all e-mtoions made and adopted since Louisville into the records.   | Patsy Varnell / S         |
| October 8, 2009   | ACT | The By-Laws Committee moved to approve the addition of Joanne<br>Henshaw of Nevada as a member of the Committee at no cost to<br>National.   | By-Law Comm               |
| October 10, 2009  | ACT | To approve additing Don Overton to the Committee.  | Veterans Ben<br>Committee |
| October 10, 2009  | ACT | The Veterans Benefits Committee moved to appoint Don Overton<br>as the Chair of the Veterans Service Officer Program Sub-<br>Committee. Discussion was opened.   | Veterans Ben<br>Committee |
| October 10, 2009  | ACT | The Veterans Benefits Committee moved to appoint the following<br>people to serve on the Committee: 1. Bill<br>Williams<br>2. Patsy Varnell<br>3. Pat Furno<br>4. Jerry Kelin, Special Advisor<br>5. John Margowsky, Special Advisor   | Veterans Ben<br>Committee |
| October 10, 2009  | ACT | The Veterans Benefits Committee moved to name Nancy Switzer<br>as the Interim Director of the Veterans Service Officer Program.<br>Discussion followed. We do not have the funds to hire a full-time<br>Director and until the time that funding is available to pay the<br>required salary and benefits of such a person, Nancy will handle<br>the Director's responsibilities. | Veterans Ben<br>Committee |
| October 28, 2009  | ACT | To approve the minutes from the October, 2009 Board meeting. Discussion opened according to the P&P.   | Nancy Swizter I<br>Diegel |
| November 7, 2009  | ACT | That we start the process to have a memorial built and dedicated<br>for those who faithfully waiting for the beloved loved ones to return<br>from combat and foreign assignments. Following discussion the<br>Maker of the motion withdrew the motion.   | Darrell G. Mo<br>Secondec |
| November 17, 2009 | ACT | To approve the appointment of Gail Genin as Minnesota's AVVA Point of Contact. Discussion opened according to the Policies and Procedures.   | Pat Furno<br>Secondec     |



| January 4, 2010   | ACT | Darrell Mond moved that from December 15 to January of any year, the Associates of Vietnam Veterans of America, Inc Board of Directors goes into recess. No motions will be made nor voted on and no official discussions will be held. The Maker of the motion withdrew the motion.  | Darrell G. Mo                  |
|-------------------|-----|---|--------------------------------|
| February 16, 2010 | ACT | The AVVA PTSD and Mental Health Committee moved to remove<br>Debbie Lemmones as a member of the AVVA PTSD Committee.<br>Discussion then opened in accordance with the Policies and<br>Procedures. Without objection the motion was adopted; so moved  | Out of PTSD and<br>Health Comm |
| February 18, 2010 | ACT | Together, the Membership Chair and the By-Law Committee Chair<br>moved to adopt the Model By-Laws that shall be made part of the<br>State Start-Up package. Discussion opened according to the<br>Policies and Procedures. The Makers of the<br>motion withdrew the motion on 02/19/2010 to allow them to make<br>some corrections and revisions to them. When that work is<br>complted, they will bring a new motion to the floor. | Out of Members<br>By-Laws      |
| February 21, 2010 | ACT | The Finance Committee moved to approve the 2010-2011 Budget as presented. Discussion opened according to the Policies and Procedures. On vote, the motion was adopted.  | Out of Finan<br>Committee      |
| March 10, 2010    | ACT | The Legislative Committee moved to adopt the 2010 AVVA Legislative Agenda. Discussion opened in accordance with the Policies and Procedures. On vote, the motion was adopted.   | Lesgislative Con               |
| April 15, 2010    | ACT | Carol Southern moved to approve the Agenda, seconded by Mary<br>Yeomans. Addition to the Agenda: Carol Engle has asked to<br>speak to the Board at 1:30 p.m. about our<br>server. The Maker of the addition accepted the change. Without<br>objection, the motion was adopted.  | Carol South<br>Mary Yeoma      |
| April 15, 2010    | ACT | Nancy Switzer moved that Suzanne Blohm-Weber be affirmed as<br>the Convention Rules Committee Chair at the Biennial<br>Convention. Seconded. Without objection, the motion was<br>adopted.  | Nancy Switzer / :              |
| April 17, 2010    | ACT | Nancy Switzer moved out of the Veterans Benefits Committee to add Patrick Pudetti as a special advisor to the Veterans Benefits Committee. Without objection, the motion was adopted.   | Veterans Ben<br>Committee      |



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|             |     | The Region 7 Director moved to accept/approve the minutes. The   | Derrell C. Mand             |
|-------------|-----|--|-----------------------------|
| May 3, 2010 | ACT | Region 9 Director seconded the motion. Discussion opened in accordance with the Policies and Procedures. On vote, the motion | Darrell G. Mond<br>Southern |
|             |     | was adopted.   |                             |

3) <u>To remove all motions regarding the acceptance of meeting minutes that are not</u> listed in the above motions, but that are listed in the motion log dated 1999 – April 2010.

#### OCTOBER 9, 2014 CONSENT CALENDAR – POLICY AND PROCEDURE CONTINUED:

1) To accept the revised AVVA Mission Statement to read:

" To provide support to veterans and their families through programs, projects, and education."

2) To Accept the Revised AVVA Visions Statement to read:

"To create a better everyday life for veterans and their families."

3) To accept the changes to the Service Officer Program Policy, as presented. (document provided to the board prior to Board Meeting).