

## NATIONAL SECRETARY REPORT

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April 2017

I have spent the past 5 months working on the usual correspondence, compiling records that need to be kept in national office files, sending news flashes to our members, sending out E-Motions and recording them, setting up Go-To-Meetings for committee chairs, and many small details that are hard to remember individually.

There were 8 E-Motions (motions handled through a specific email process) completed this past few months. I am currently gathering all the information for the April board meeting, and getting it sorted out to print and put together the board member packets.

I am also currently working on getting together the 2017 Convention guide books for this August, working with the printers that did the books for our last convention. That will be an ongoing project for the next few months.

Please remember to visit the AVVA website for election and convention information.

Submitted by:

*Joanna Henshaw*

AVVA National Secretary