

# Incorporation Report: By Bobbie Morris

Incorporation Committee set up two National Go to Meetings with the State and Chapter Presidents who attended, to review the instructions, and forms in our process to make sure the documents are submitted to the appropriate Secretary of State.

Moving forward thru the process, the committee has sent out three emails to date reminding all Inc. States and chapters that the following documents were submitted:

- Cover letter
- Group Exemption under National AVVA, IRS letter agreeing to abide by the Articles of Incorporation and By-Laws, Policies and Procedures of National.
- The Amendments to Articles of Incorporation.
- Documents will be reviewed by the Chair and Incorporation committee.

Once we have received all documents with the approval by the office of secretary of State I will forward the completed documents to Jake Barsottini to submit to the IRS.

As a reminder, if you have not responded Please do as soon as possible. We as a committee are here to help you thru the process with questions you may have. It might seem overwhelming, but it is not.

Our goal as a committee is to have this completed by April 30th, 2019.

The Incorporation Committee has completed the updated packet for Chapters and States becoming Incorporated.

- Chapter 1058 Jennings Louisiana, petition was approved and working on their incorporation process.
- To date we have 12 States Incorporated and 18 Chapters in our AVVA organization.

We are continuing to work with States and Chapters to achieve AVVA incorporation status with assistance, support and guidance thru the process.

Our goal as a committee is for more States and chapters to become incorporated.

Please contact us with any question you may have about your State or chapter becoming incorporated.

Respectfully submitted,  
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Incorporation Committee:  
Nancy Rekowski  
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