



POLICY AND PROCEDURE COMMITTEE REPORT

October 2016

As always, the weeks before a board meeting are very busy. There are at least seven policy change proposals for the October meeting. This committee must make sure that the proposals are properly written, and that they have been to the appropriate committee for review (if they did not come out of that committee). We also must be sure, to the best of our ability, that whatever changes are requested do not conflict with other parts of the national policy.

If or when a policy change is approved, the committee chair makes the changes in the official policy manual, and sends the new copy to be posted on the AVVA website.

In an ongoing effort to make our policy manual clean and cohesive, we are working on one section at a time to be sure of such things as format and punctuation, etc., so that it is a document that is legally correct, as well as easily understood by our membership.

Finally, I have been working on a table of contents for each policy section, so that our members can find things more readily. Some sections are possibly being changed in October, so those sections will not have a table of contents until we see if those changes are approved or not.

Respectfully submitted:

Joanna Henshaw

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AVVA National Policy and Procedure Committee Chair