

## FINANCE COMMITTEE

October 2017

It is my pleasure to serve as Finance Committee Chair for another term. I would like to thank the Board for their approval. I look forward to working with selected committee members, Deborah Williams and Jeri Wallis, as well as Treasurer, Kathy Andras and the present Board.

We have a few items we did not get completed last term, such as a new procedure for shipping the Paper Safe. Another is a written procedure for the activities of the Finance Committee. These and other projects will be the focus of our attention in the coming months.

The 2018 Budget process is now in progress. Budget request forms will be distributed at the upcoming Board meeting. Offices and Committees are to submit them to the Finance Committee by December 1, 2017 in order to prepare our budget for the upcoming year.

Sincerely,

Susan Price