

## **PAPER SAFE REPORT**

**Nancy S. Switzer, Chair**

**October, 2017**

The Paper Safe continues to be an outstanding program for AVVA, it is much needed and wanted. The Paper Safe is an estate planning for veterans and their families and consists of documentations, medical issues/reports, VA and medical reports, numbers, Will, DD214 and banking information so that when something happens the family knows right where to go for funeral arrangements and other important documents they may need.

Unfortunately we have depleted our supply. At this board meeting the board will make the decision to order more. I am able to send out one, 25 and 50 but am unable to send out a box. Please be patient while we go through this process.

Because of this I have now been tracking the cost of the Paper Safe. Having a spreadsheet that tells the costs of 1, 5, 25, 50 and boxes of 125 will assist us in producing a policy and procedure. Also I have been working on where it is sent from. Discovering that the cost is lessor in one place than another and again realizing that it is cheaper for me to buy the envelops/boxes than to be charged the fee for not only them for charging to put in boxes, etc.

The next two years we will be seeking outside funding.