

## ***Policies and Procedures Committee***

***August – October 2023***

Since returning home from the AVVA National Convention held in Orlando Florida, I have been working on changing what we voted on for Bylaws and matching them to the P&P. I have also been working on formatting (i.e., spacing and punctuation, etc.) and changing all the Logos on each section as well as the forms. Once this is complete it will help make any changes easier. I am also working on a training manual that will help whoever takes over after me to transition easier.

Barbara Coan, Policies and Procedures Committee Co-Chair

Ruth Feliciano (OR) and Lori Paton (NY) are the newest members of the Policies and Procedures Committee. Both have jumped right in and are becoming familiar with the governing policies and procedures of this committee. Their training will begin in earnest in November.

Since beginning the new term, the committee has processed seven policy proposals and two forms revisions. These have been distributed to the Board and will be voted on at the October 19<sup>th</sup> Board meeting.

As reported by Co-chair Coan, housekeeping on the Policy and Procedures Manual is ongoing.

Nina Schloffel, Co-chair P & P Committee