The AVVA Board hasn't met face-to-face since last November; however, we met online in January for an abridged board meeting. During the holidays, the Board took two weeks off to be with our families and friends.

I usually attend the VVA Board meeting in January; but due to the passing away of my only sister, I missed the meeting in Silver Spring. I want to thank Nina Schloffel for sitting-in for me.

## Since my last report I have:

- Answered scores of emails, phone calls, and the returned voicemails.
- Met with the officers online x 3
- Wrote two (2) articles for The Veteran magazine.
- Wrote one (1) AVVA Board report
- Wrote two (2) VVA Board report.
- Met online with the Finance Chair
- Met with the Membership Director via telephone
- Attended the local AVVA meetings where I serve as the Secretary.
- Shipped two (2) orders of Paper Safes
- Arranged for shipping of three (3) orders of Paper Safes
- Responded to three (3) Ring Central voicemails.
- Met online with Bylaws Chair, Officers, and Parliamentarian
- Created the AVVA Charter for newly incorporated Chapter 201 in CA
- Developed the agenda for the upcoming April Board meeting.
- Created this year's Project Friendship flyer
- Submitted my VISTA hours for my local chapter.
- Chose the backpack for AVVA convention bag with online approval from the BOD
- Participated in the local "Vietnam War Veterans Recognition" day event
- Ordered a replenishment of condolence cards and envelopes
- Bought 500 stamps for Condolence program mailings
- Ordered a replenishment of Life Member Certificates
- Approved the IRS 990 before submitting

## Travels:

- In November, I attended the 40th Anniversary of The Wall in Washington DC
- In December, I met the VVA President, Jack McManus, in Silver Spring to discuss the future of AVVA's role in VVA's legacy

Sharon