



## Associates of Vietnam Veterans of America, Inc.

### POLICY & PROCEDURE CHANGE REQUEST FORM

In filing out this form, you are requesting that the Policy & Procedure Committee write up an official Request for Change to the National Policy and Procedures of AVVA, and submit that change to the Board of Directors for approval.

Use one form for each individual main section number that you are requesting to change. (e.g. 6.V.A) If you need to attach any additional pages, or other information, you may do so.

Please print this form when finished, and either mail it, or scan it into your computer, save, and attach to an email to one of the addresses below:

Mailing: Joanna Henshaw, P&P Chair  
4013 Linniki Street  
North Las Vegas, NV 89032

Email: [avva3002@cox.net](mailto:avva3002@cox.net)

**DO NOT PRINT OR MAIL THIS PAGE. ONLY PAGE TWO, AND ANY OTHER ATTACHMENTS (IF ANY) ARE NECESSARY.**

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NAME OF PERSON OR GROUP REQUESTING THE CHANGE: \_\_\_\_\_

SECTION NUMBER TO BE CHANGED: \_\_\_\_\_ SUB-SECTION NUMBER(S): \_\_\_\_\_

DOES THIS CHANGE AFFECT ANOTHER SECTION?: \_\_\_\_\_ IF SO, WHAT NUMBER(S)? \_\_\_\_\_

### GIVE CURRENT LANGUAGE

### REQUESTED REVISED LANGUAGE

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### GIVE REASON FOR THIS CHANGE:

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