



Together Always

# ASSOCIATES OF VIETNAM VETERANS OF AMERICA

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## BOARD OF DIRECTORS PERSONAL INFORMATION SHEET

This form will be used for ordering your name badges, business cards, the BOD Directory, and any other needed material that you may be provided as a member of the National Board of Directors. Please be careful in filling out this form, that it be accurate and legible. Should any pertinent changes occur during your term of office, you must notify the National Secretary as soon as possible, so that your information can be updated. This information will only be used for AVVA business, and will not be disseminated to any persons who do not need it.

*(Please Print clearly)*

AVVA Position title: \_\_\_\_\_ Date submitted: \_\_\_\_\_

NAME (as you wish it to be published): \_\_\_\_\_

Physical Address: \_\_\_\_\_  
Street # and name city state zip

Mailing Address: \_\_\_\_\_  
Street # and name or PO Box city state zip

Phone Number at which you can be reached: \_\_\_\_\_  
(Include area code – Indicate Home, Cell, work)

Alternate phone number you want to use, if any: \_\_\_\_\_  
(Include area code – Indicate Home, Cell, Work)

Email address you wish to use for all AVVA Business: \_\_\_\_\_

Emergency contact person name and contact phone: \_\_\_\_\_

\_\_\_\_\_  
(Optional - To be used only in case of an emergency when you are attending AVVA Board or National functions)

I am an AVVA member in the State of \_\_\_\_\_ in Chapter #: \_\_\_\_\_

I am a Life Member: Yes:      No:

Shortly after the first board meeting, at which you will turn in this form, the National Secretary will create a BOD email list and will contact you to verify that she/he has the correct email address for you. Please reply to this email with a short statement that you received it, and to test that you can correctly reply to it.