



Together Always

# Associates of Vietnam Veterans of America, Inc.

## Membership Transfer Form

Submit to: AVVA Membership Dept. | 8719 Colesville Rd., Suite 100 | Silver Spring, MD 20910  
Or Fax to: 201-585-0519 with coversheet addressed to AVVA Membership Dept.

### **MEMBER INFORMATION:**

Name: \_\_\_\_\_ Member ID# \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### **FORMER CHAPTER INFORMATION: (transferring from:)**

Chapter number: \_\_\_\_\_ or At-Large in State of: \_\_\_\_\_

Chapter Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### **TRANSFER TO INFORMATION:**

Chapter Number: \_\_\_\_\_ or At-Large in State of: \_\_\_\_\_

Chapter Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### **REQUIRED SIGNATURES:**

Transferring Member: \_\_\_\_\_ Date: \_\_\_\_\_

\*New Chapter or State Rep/Pres \_\_\_\_\_ Date: \_\_\_\_\_

\* (If there is no chapter or state rep/pres. the regional director may sign).

### **MEMBER TRANSFER PROCESS:**

1. Member transfer must be initiated by the member, him/her self.
2. Both the member and the 'transferring-to' chapter official must sign the form.
3. The chapter rep/pres from the transferring-to chapter will forward a copy of the transfer form to the transferring-from chapter, the state rep/pres, and to the National Membership Department.
4. The National database will be updated and a replacement membership card sent to the member.
5. All sections must be completed in full in order to be accepted.