## October 2024

## Policy and Procedure Committee:

Worked with the officers on making revisions to Section 1. After the Leadership Conference Section 1 revisions were voted on and passed. Section 1 was sent to Joanna and placed on the website. No other revisions have been submitted. Housekeeping is ongoing and will be done as needed.

Collaborated with Membership Chair to revise Section 7, Members in the Justice System and to add a new Membership Form; Application for Incarcerated Members. Also worked with Executive Board to revise Section 11, Leadership Development Committee to add a job description for Education Coordinator. These changes will be presented at the October Board meeting. Upon approval, these changes will be submitted to Webmaster, Joanna Henshaw, who will update the website accordingly. Housekeeping is on-going with changes made as appropriate.

Barbara Coan, Co-Chair P&P Committee

Nina Schloffel, Co-Chair P&P Committee