

Treasurer's Report

January 2022

- Attended the first meeting of the new AVVA Board on Saturday, November 6, 2021
- Attended the AVVA Board of Directors Meeting on Thursday, November 18, 2021
- Attended the AVVA Executive Officers meeting on December 1, 2021
- Attended the AVVA Executive Officers meeting on December 30, 2021 to go over our assignments for the Board Orientation to be held on January 4, 2022
- Attended the AVVA board orientation on January 4, 2022 and presented how to complete several of the forms regarding required reports and advances/reimbursements
- Completed the bank forms necessary to have myself added as a signer on the AVVA Bank Account
- Became familiar with our bank statement
- Approved Invoices and board members requests for reimbursements

- I continue to assist the Treasurer of VVA Chapter 304 preparing their financial reports and maintaining their financial software