



Associates of Vietnam Veterans of America, Inc

AVVA PRESIDENT'S REPORT

OCTOBER 2020

2020 has been a difficult year, to say the very least. We hear this everywhere, because it has been a huge challenge for everyone.

Since the July report, I have done the following:

- Presided over a total of 4 days of online board meetings (Including committee meetings and one special board meeting).
- Updated the AVVA website as needed.
- Reviewed and approved several invoices for services (such as member renewal notices, new member cards, national awards)
- Attended 4 online “webinars” designed for nonprofit organizations as a learning tool.
- Written and mailed thank you cards for donations made through independent charity organizations.
- Helped review and revise some of the general use forms.
- Answered countless emails letters, and phone calls from members and business contacts, as well as responding to several letters sent in the mail.
- Wrote VVA board reports, AVVA board reports, committee reports, Veteran Magazine articles, and policy requests as needed.
- Created all board meeting agendas.
- Assisted in proof-reading and correction of text in the new survivor benefits flyer and brochure..
- Along with the board and committee members, worked out the logistics for the presentation of most of our national awards. The results will be published on our website and in the Veteran. .
- Prepared the lists of award recipients and nominees for publication; wrote the narratives to honor the recipients.
- Wrote the budgets for president, historian, parliamentarian, condolence committee, and website.
- Began the planning and listing of information and assignments related to the 2021 convention.

Respectfully,


AVVA National President