



ASSOCIATES OF VIETNAM VETERANS OF AMERICA, INC.

8719 Colesville Road; Suite 100 • Silver Spring, MD 20910-3919

Telephone (301) 585-4000 • Fax Main (301) 585-0519

Board of Directors Meeting Minutes
July 25, 2015
Double Tree by Hilton, President Lincoln Hotel
Springfield, IL

Call to order @ 9:02 am

Invocation by Diane Nicholson, Pledge of Allegiance by Cathy Keister.

President Hobbs introduced the new Board to the guests, and thanked those who were present at the convention for their participation and for their feedback. There were 26 guests present.

Roll Call: By Sign in sheet.

Members Present:

President:	Sharon Hobbs	Region 4:	Jerri Wallis
Vice-President:	Cathy Keister	Region 5:	Cecilia Essenmacher
Secretary:	Joanna Henshaw	Region 6:	Diane Nicholson
Treasurer:	Kathy Andras	Region 7:	Percilla Newberry
Region 1:	vacant	Region 8:	John Birch
Region 2:	Nancy Rekowski	Region 9:	Elayne Mackey
Region 3:	Beverly Pounds		

Quorum established.

Motion 1: To adopt the agenda as presented. Passed

President Hobbs explained to the new board members about travel to board meetings and about the forms in their packets needing signatures.

New Board Members will be assigned an AVVA email address.

COMMITTEES

New Committee Chairs appointed:

Motion 2: To appoint Diane Nicholson as Awards Committee Chair. Passed



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Motion 3: To appoint Cecilia Essenmacher as Bylaws Committee Chair.

Passed

Motion 4: To appoint Nina Schloffel as Disciplinary Committee Chair.

Passed

Motion 5: To appoint Elayne Mackey as Elections Committee Chair. *Passed*

Motion 6: To appoint Susan Price as Finance Committee Chair. *Passed*

Motion 7: To appoint Cecilia Essenmacher Product Sales Sub-Committee Chair. *Passed*

Motion 8: To appoint Cathy Keister and Bobbie Morris as Co-Chairs of Incorporation Committee. *Passed*

Motion 9: To appoint Sharon Hobbs as Leadership Development Committee Chair. *Passed*

Motion 10. To appoint Sarah Maddox as Government Affairs Committee Chair. *Passed*

Motion 11: To appoint Cathy Keister and Casey Farrell as Membership Committee Co-Chairs. *Passed*

Motion 12: To appoint John Birch as Incarcerated Veterans Committee Chair. *Passed*

Motion 13: To appoint Joanna Henshaw as Policy & Procedures Committee Chair. *Passed*

Motion 14: To Appoint Beverly Pounds as Public Relations Committee Chair. *Passed*

Motion 15: To Appoint Elayne Mackey as Newsletter Sub-Committee Chair. *Passed*

Motion 16: To appoint Nancy Rekowski as Strategic Planning Committee Chair. *Passed*



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Motion 17: To appoint Nancy Switzer and Linda Mooney as Agent Orange Committee Co-Chairs. Passed

Motion 18: To appoint Joanna Henshaw as Website Committee Chair. Passed

Motion 19: To appoint Jeri Wallis as VISTA Program Committee Chair. Passed

Motion 20: To appoint Nancy Switzer as Paper Safe Program Sub-Committee Chair. Passed

Motion 21: To appoint Barbara Miller as the AVVA Parliamentarian. Passed

NEW PROGRAMS

Motion 22: To appoint Nina Schloffel and Elayne Mackey as Secondary PTSD Program Committee Co-Chairs. Passed

Motion 23: To appoint Pamela Scheffer-Bossardet as Veterans Benefits & Service Officer Program Committee Chair. Passed

Motion 24: To appoint Cathy Keister as In-Memory Task Force Chair. Passed

APPOINTMENT OF DEPUTY REGIONAL DIRECTORS:

Motion 25: To accept the following appointments as Deputy Regional Directors (By Region):

- R-2: Roberta Morris
- R-3: Pamela Scheffer-Bossardet
- R-4: Susan Henthorn
- R-5: Penny Meinhardt
- R-6: Sherry Wright-Anderson
- R-7: Susie Meeks
- R-8: Linda Mooney
- R-9: Casey Farrell

Motion Passed.



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President Hobbs informed the new members of the board that October 14th is the travel day for the next board meeting, and to be sure to get their hotel reservations to Wes in time, as they may not get a room if they miss the deadline.

GOOD OF THE ORDER

- President Hobbs asks that everyone read and adhere to the Strategic Plan.
- **Motion 26:** Cathy Keister moves that AVVA add \$200 to our previous Project Friendship Donation so that we can reach an even dollar amount, which will be a new record. (Second by Elayne Mackey).
Passed
- President announces that training for new board members will be provided in a more formal manner at the October Board Meeting. This will also be a refresher for re-elected members.

ASSIGNMENTS FOR OCTOBER

- *Bylaws Committee:* Go through the Incorporated Subsidiaries' Bylaws model included in the incorporated packet to see if they are in compliance with the new National Bylaws.
- *Elections Committee:* Set up the plan for the 1st online education class which will be the At-Large Election process; look into the process for incarcerated member voting, re: notarized ballots or not; look into the possibility of destroying the ballots sooner than 2 years.
- *Finance Committee:* Create a process for handling cash; a process for inventory of products; policy for doing a financial review of all incorporated subsidiaries at least biennially.

Penny Meinhardt announced that we have sold almost all of our extra convention bags, and that the 50/50 raffle is to be announced at approximately noon. The funds raised will be earmarked for the In-Memory Plaque project.



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AVVA will present a check to our Project Friendship recipients, The Spring Street Veterans Renaissance, in the amount of \$10,000. This is a new record for AVVA.

Having no further business, the meeting was adjourned at 9:46 am.

Joanna Henshaw, Secretary